

## Clearinghouse Advisory Committee

### Conference Call Minutes

May 16, 2013

Participants
Randy Boone (IN)
Garry Hinkley (ME)
Scott Miller (KS)
Scott Greenawalt (OK)
Marc Walker (NB)
Natalie Wendell (MN)
Jason Degraf (IFTA, Inc.)
Amanda Koeller (IFTA, Inc.)
Trishawn Bell (AL)
Glenda Smith (ID)
Cherie Woodworth (ID)

#### Approval of minutes from last meeting

The minutes for April were taken by Carla Pape. The minutes were received right before May's conference call and were not approved. Garry suggested the minutes be deferred until the next meeting so that everyone had time to review them.

Bob Van Buren has left the committee due to a job change. Amanda will post an announcement in IFTA news that there is an opening on the committee.

#### ITAC

Ron Hester from the Board has given the committee a new charge in reference to web services. This project will include a survey from all jurisdictions. There will also be a sub-committee established for this project. Jason mentioned that a web service link was on the demographics page if anyone wanted to see it. Virginia replaced the fuel tax on gasoline with a sales tax. The sales tax does not apply to special fuels.

The ITAC committee has a new member Debbie Barrett from Maryland.

#### Funds Netting

Amanda Koeller from IFTA, Inc. said four jurisdictions paid late so there was a second prorate this time. She mentioned it may have something to do with the funds being due at the first of the month.

U. S. funds \$11,692,519.20

CAN. Funds \$56,335.90

#### Quality Control Subcommittee

Glenda Smith completed the demographic review for four or five jurisdictions for March and April and contacted those jurisdictions. Cherie posed the question of whether or not it was necessary to have the dash in the zip code. Jason responded that it was not a required field and

is not stated in the definitions. It was agreed that Jason would add a description to the demographic definitions to include a zip code with no dash. The zip code will no longer be written up as an issue to be reviewed.

Canadian provinces are using exchange rates from Bank of Canada rate at noon the day the funds are transmitted. The provinces are not inclined to make any changes because they feel that Canadian rules supersede those of the Agreement.

#### Best Practice Guide

The BP Guide will be ready by the June meeting. The outline and guide document areas will be assigned to committee members. Also, Randy touched the subject of allowing non-participating jurisdictions to participate in funds netting. Garry thought it would be a good topic to discuss during the town hall meeting in August after further discussion by the committee. This will be discussed in more detail on the June conference call.

#### SAFER

No new update on SAFER.

#### Duel Fuel

Garry said ballot for conversion factor is available and comments are encouraged. Jason mentioned that there was a jurisdiction sending data with an added fuel type of N-gas. According to the definitions, this is not a valid fuel type.

#### New Business

Amanda mentioned the new calendar will be voted on/finalized in October. Randy asked for volunteers to assist with the calendar. Amanda Koeller, Sherry McKinley, and Glenda Smith will work together on the calendar and any other volunteers.

Conference call ended at 11:01 a.m. CST

The next meeting is Thursday, June 20, 2013

Minutes submitted by: Trishawn Bell